



Program Director

Achvat Amim, a leading educational and movement-building platform, is looking for a Program Director to join our team and oversee our strategic, financial, and operational processes. The Program Director will lead the internal organizational life, visioning, and strategic development of Achvat Amim, as well as participate in educational processes and sustain key partnerships. This is a great opportunity for someone who is passionate about building the movement for self-determination and justice through collaboration and creative thinking. Achvat Amim is seeking someone who will direct the tzevet (team) in its strategic planning to actualize Achvat Amim's mission and impact.

About Solidarity of Nations - Achvat Amim:

Since 2014 Achvat Amim has worked to bring international communities into the movement for justice and equality for Israelis and Palestinians. We bring five-month cohorts of international justice seekers to live communally in the heart of Jerusalem, participate in a critical and democratic educational process, and volunteer with prominent human rights and shared society organizations. In addition to our Immersive 5-Month Program, we also facilitate the Achvat Amim Justice Fellowship, a weekly educational seminar and volunteer framework for those already located in the region. Achvat Amim aims to offer multiple types of programming and solidarity work for different audiences that builds power to sustain the movement. We are committed to resourcing our communities with the practical skills, analytic frameworks, and cross-community relationships they need to function as sustained actors within broader democratic movements and advocacy initiatives. Achvat Amim is an autonomous program of Hashomer Hatzair World Movement, and works closely with Hashomer Hatzair as a key strategic partner in continuing to build the growing movement for self-determination for all people in the place they call home.

About the Post:

We are looking to recruit our new Program Director to join our dynamic team. This individual will function as the primary person responsible for overseeing the general operation of our strategic and financial work as a movement-building program. The Program Director is responsible for liaising with Hashomer Hatzair World Movement on strategic and organizational matters.

The individual will lead internal organizational processes, partnership-building activities, and financial operations. They will work closely with other staff, organizational partners, and program participants to advance Achvat Amim's mission of justice and self-determination for all.

BIPOC, LGBTQ+ people, women, and people with disabilities are encouraged to apply.

Location: Jerusalem

Hours: 100%

Start Date: July 2021 (flexible)

Minimum Commitment: Two Years

Primary Responsibilities:

Strategy, Visioning, and Partnerships 40%

- In collaboration with the tzevet (team), craft Achvat Amim's strategy and continue to grow Achvat Amim's impact, reach, and effectiveness
- Lead the tzevet (team) in visioning, imagining, and designing new programs and projects for strategic audiences
- Build new strategic partnerships and deepen existing relationships with partner organizations; collaborate with movement partners on shared campaigns that elevate the movement and achieve long-term vision
- Represent Achvat Amim in outward-facing contexts, including conferences and coalitions
- Engage Advisory Committee members and key partners in organizational strategy
- Work in close partnership with Achvat Amim's sister organization, Midreshet Dror, and support Midreshet Dror in logistical and educational matters

Fundraising and Finances 30%

- Maintain donor profiles and prospective new donors by identifying, prioritizing, and cultivating leads
- Organize and implement a yearly international speaking tour with partners and donors for fundraising and recruitment purposes
- Prepare and implement budgets for core expenses, ongoing programs, and future programs
- Maintain general financial systems as needed in regular communication with the Hashomer Hatzair Financial Director
- Manage the communal budget of the 5-Month Immersive cohort with participants
- Ensure invoices are received and payments are processed with vendors

Organizational Management 30%

- Manage strategic planning, priorities, and tzevet (team) processes
- Facilitate weekly 1:1 meetings with tzevet (team), offer ongoing support, and take on coordination tasks
- Join various learning days, trips, and other opportunities to learn, teach and organize with the cohort
- Regularly report to the Director of Hashomer Hatzair World Movement with regards to organizational, educational, financial, and strategic matters
- Work with Hashomer Hatzair World Movement on all matters regarding insurance, travel, safety, and major organizational decisions
- Sit on the Advisory Board of Hashomer Hatzair World Movement and attend meetings four times a year

Skills and Experience Required:

Experience:

- Two years experience in fundraising and managerial roles
- Experience with budget planning and financial management
- Experience in relevant social justice movements for justice and political equality on the ground
- Experience managing projects and relationships involving diverse individuals and communities

Skills:

- Fluent in Hebrew and English; Arabic is a plus
- Excellent interpersonal skills and a collaborative management style
- Demonstrated ability to work both independently with minimal supervision and effectively in a team
- Excellent written and oral communication skills in English
- Ability to work well in a diverse team, as well as with a wide range of volunteers, activists, and partners
- Excellent organizational skills and proven ability to manage multiple projects with accuracy and attention to detail, as well as prioritizing and meeting deadlines
- Ability to think and work flexibly, adapting to rapid shifts in circumstances

Knowledge & Values:

- Deep commitment to Achvat Amim's core values of solidarity, equality, and self-determination
- In-depth understanding and knowledge of regional politics and discourse
- General familiarity with social movement theory, history, and practice
- General familiarity with critical pedagogy and democratic education practice and theory
- Commitment to racial, gender, economic, and disability justice
- Comfortable traveling and facilitating programming across a variety of geographic contexts, including East Jerusalem and Area C of the West Bank
- Willingness to show up when needed around tasks situationally in a range of work beyond the scope of the job description

To Apply:

Please send a copy of your CV and a cover letter of no more than two pages to Dana@AchvatAmim.org.
The closing date for applications is May 15th, 2021.